

NCB-ESA Final Executive Committee Meeting
Hyatt Regency Cincinnati
Wednesday, 20 March 2019, 12:00 – 2:00pm; Hoosier B

Present EC Members: Andy Michel (President), Bill Ravlin (Past-President), Erin Hodgson (Secretary-Treasurer), Mark Boetel (President-Elect), Clint Pilcher (Member-at-Large), Laura Campbell (Member-at-Large), Chris Riley (Student Affairs Committee Chair)

Invited: Josh Benoit (Local Arrangements Chair), Kelley Tilmon (Incoming Local Arrangements Chair), Amanda Skidmore (Past Student Affairs Committee Chair), Becky Anthony (ESA Central), Hannah Penn (Early Career Professional Representative), Rob Morrison (Incoming Local Arrangements), Mark Asplen (Student Awards Chair)

AGENDA

1. Call to Order: Andy Michel

2. 2019 meeting debrief – what worked and what didn't
 - a. Josh: headcount for welcome reception

 - b. Amanda and Chris: student events were well attended; good feedback about symposium, social and lunch; communication within committee could be improved; alternative venues were inexpensive and should continue; Linnaean Games controversy needs to be explored and discussed

 - c. Bill: Zoom monthly meeting, photo salon had poor attendance

 - d. Erin: great help from ESA Central; awareness about presentation length (10 or 12 minutes?); standard break time for coffee and posters; consider merging Professional and Honorary Awards Committees since ESA Central helps with packet logistics.

 - e. Clint: consider room arrangements for speakers; perhaps including more student involvement in meeting planning

 - f. Bill: consider one team per university for LG (determine winner before/early at meeting)

g. Becky: monthly check-in meetings are critical for success; Ana did a great job with sponsorships; price out AV, posters, food;

h. Kelley: Mark did a great job with student competition!

i. Andy: consider online judging for student competition

j. Mark: LG room arrangement could be improved

k. Mark Asplen: provide more networking component for students; provide breaks during student competitions; multiple submissions are problematic

l. Laura: making poster viewing area more condensed

3. Andy: Meeting structure for 2019-2020

a. EC monthly meetings

b. Joint meeting program

c. 75th annual meeting (jubilee!)

4. Adjourn