

Minutes SEB-ESA 2019 Meeting Planning Conference Call

October 5, 2018

Attendees: Oscar Liburd (UF), Amanda Hodges (UF), Yasmine Cardoza (BASF), Lina Bernaola (LSU), Stephen Lapointe (USDA-ARS), Ryan Kurtz (Cotton Incorporated), Rebecca Schmidt-Jeffris (Clemson), John Adamczyk (USDA-ARS), David Held (Auburn), Becky Anthony (ESA)

Program Committee:

Rebecca Schmidt-Jeffris (Chair, Program Committee) has accepted a position on the West Coast she and will begin her new position on January 1. Rebecca has decided to continue working with the SEB branch until December 31, 2018. A co-chair, Ayanava Majumdar will be appointed to work along with Rebecca until she vacates the position in December. After Ayanava takes over the chair position, a co-chair (potential candidate, Michelle Samuel Foo) will be appointed to assist him.

Past President Steve Lapointe encourage chairs to use their committees and lay out responsibilities among committee members.

Amanda Hodges, Secretary-Treasurer, is ok with Oscar's judgement, she knows Michelle's competency. David Held (Chair, Local Arrangements Committee) indicated that Ayanava runs the entire extension entomology program at Auburn and is quite busy; the addition of a co-chair will help him out tremendously.

Registration Rates:

Liburd summarized the estimated income and expenses on registration rates that Becky Anthony presented in last meeting. Briefly, if rates remain the same as it is, and we receive \$5000 dollars in sponsorship, we will make \$48,190 dollars, but our expenses will be \$47,021 (estimation). The problem is that if we did not get \$5000 in sponsorship, we will make a loss.

Alternatively, if registration rates are increased by \$10:00 and we only get \$1000 in sponsorship, or estimated income would be \$46220, expenses would be \$46920.

Alejandro Arevalo-Rodriguez, Chair of the sponsorship committee, is expecting to get at least \$3000 from different companies.

Yasmin Cardoza, President-Elect, spoke with Alejandro October 5th and provided him a list of contacts. Her unit (BASF) will be able to chip in some money.

There were some discussions centered around keeping registration rates the same versus increasing rates Steve Lapointe mentioned that the branch currently has ample reserves.

Hodges suggested raising rates in future years but not this year as the branch is not in financial distress.

There were some discussions regarding voting on the conference call. Liburd indicated he will send out an online survey to executive board members to vote on registration rates.

Nomination Updates and Process

John Adamczyk, chair of nominating committee, gave an update on the nominating process. John indicated that all is going fine. Becky will soon send nomination request to all SEB members.

Deadlines for nomination request is **December 10, 2018 for President-Elect and Member at Large.**

Regarding Tim Schowalter, governing board representative, Liburd suggested that Schowalter should nominate his replacement. Becky Anthony indicated that Schowalter could nominate a replacement, but the ultimate replacement decision is by Liburd's appointment per SEB guidelines. The nomination committee agreed to provide Liburd with 2-3 recommendations of replacements for his decision. Karla Adesso on the nominating committee is willing to serve as a governor's board representative. Participants on the conference call were favorable to Adesso as a possible replacement for Schowalter.

Early Career Professionals (ECP)

ECP is a new subcommittee within the SEB, and we do not have guidelines. The number of members on the committee, official officer positions, and the role of the committee was discussed. Specifically, if a need existed to specifically designate an ECP member-at-large was a point of discussion. In general, it was determined that this committee only needed a chair, vice chair, and representative to the ESA national office. The chair of the committee will be responsible for bringing important issues to the executive committee. The SEB-ESA president will elect a chair and vice chair every year. The possibility of transitioning this to an election of the chair and vice chair was also discussed. Current members-at-large can also potentially be ECP members, but the SEB-ESA will not mandate the role of one member-at-large position to ECP only. All members-at-large will be encouraged to meet with ECP leadership and understand ECP issues.

Guidelines for Extension, Outreach, and Teaching Competition

Hodges: We circulated guidelines last year within the student awards committee and prior to the competition at the 2018 meeting and they were reviewed by the student awards committee. To encourage more transparency and participation, we should have the guidelines posted online during the registration process. The floor was opened to a discussion of possible opposition to the guidelines. Opposition did not occur during the conference call. Participants agreed that Liburd and Lapointe would review the guidelines prior to posting. Although the website updates are due by October 9, 2018, Becky Anthony indicated that the team could spend additional time reviewing the extension, teaching, and outreach guidelines prior to posting.

Other Business

Items that Becky Anthony needed by October 9, 2018 included the schedule-at-a-glance, housing link, and name of the student competition chair. During the conference call, it was mentioned that Liburd appointed Hugh Smith (hughasmith@ufl.edu) as the student competition chair.

The team navigated through various SEB-ESA meeting links on the SEB website. Liburd and Schmidt-Jeffris met and discussed the schedule-at-a-glance briefly after the conclusion of the conference call.