

AGENDA 17 April 2019

12 PM CST

Location: Call in Via Google Hangouts

Invited: Jesus Esquivel, Jacob Farriester, Jocelyn Holt, Fabian List, Karen Poh, Tyler Raszick, Eric Rebeck, Jeffrey Yung

Attending: Jacob Farriester, Jocelyn Holt, Tyler Raznick

1. Discuss rankings of photos that tied
 - a. No images tied
 - b. Committee Members can verify if they agree with calls either by email or during conference call
2. Determine final winners in each category
 - a. Final Winners were determined on Monday evening
 - b. Results will be sent to Executive Committee by 12:30 PM
3. Select Best Overall Image
 - a. Selected on Monday
 - b. Committee members not in attendance have the opportunity to confirm via email
4. Wrap up discussion of SOPs
 - a. Change wording in SOPs for Student Affairs Committee to have Chair any representative willing and able to serve, regardless of the projected meeting location. This is because many things are done remotely and being from the region in which the meeting is held is not required.
 - b. Revise wording to state that the student affairs committee shall announce opportunities for participation for the following year's committee during the branch meeting at the Student Social and at the Closing Banquet and that interested members should contact that year's SAC Chair
 - c. Incorporate into the SOPs that the SAC will organize and judge the annual Insect Photo Salon for the branch, which is open to members of ESA SWB and the Society of Southwestern Entomologists (SSWE)
 - d. Members of the SAC that choose to participate in the Insect Photo Salon are unable to judge
 - i. Any SAC member submit will be unable to judge the Insect Photo Salon
 - ii. Have one person responding to photo salon emails
 - iii. Have that same one person hold the key for the initials and provide each photo with a alpha numeric code to be used in leu of any personal identification information
 - iv. Request Insect Photo Salon submitters to keep submissions private until after results have been announced to avoid potential conflicts of interest – this information will be updated and incorporated into the Call for Submission for the Insect Photo Salon

- v. Add into the Rules for the Insect Photo Salon that photos not meeting a minimum criteria of 7 points will not be considered for that category
- vi. Request to incorporate a category into the Photo Salon that is a Taxomic reference photo that is a tri-panel and include the scientific name of the insect
- vii. Arthropods in Action – the insect should be the focus, however there can be people incorporated into the images
- viii. Work with Becky Anthony to have a separate email only announcing the photo salon sent out with the title Insect Photo Salon 2019
- ix. Make sure to continue making flyers to announce the event
- e. Incorporate into the SOPs that the SAC will organize the annual 3 Minute Talks, moderate the event, and select 3 judges from a different region participating in that year's branch meeting (e.g. Texas, Oklahoma, New Mexico, Mexico) or in the case of the joint branch meeting as judges representing both branches
 - i. Work with Becky Anthony to have a separate email only announcing the 3 Minute Talk sent out with the Title Student 3 Minute Talk
 - ii. In the future the Society of Southwestern Entomologists (SSWE) is considering contributing to the financial awards for the 3 Minute Student Competition
 - iii. Incorporate making a flyer to send out to gain participation
 - iv. Solicit local businesses for gift cards to raffle (by picking names) out to participating members. *Reached out to 25 local businesses and got a positive from 3 local businesses
- f. Other items
 - i. Food at reception – feedback received that students would like more variety of food and snack stuff rather than fancy hour d'oeuvre that are limited in quantity but probably take more out of the budget. Such as chips and salsa, pita and hummus, veggies, standard cheese plate like cheddar and swiss, pretzels, crackers and deli meat.
 - ii. Beer quantity was good so need to maintain the large size keg
 - iii. Jocelyn will make a Flyer about Request for Members for the 2019-2020 SAC